

How to  
install  
Panopto  
(PC)



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This manual contains pertinent  
information about installing Panopto  
on a Windows computers

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## How to install Panopto (PC)

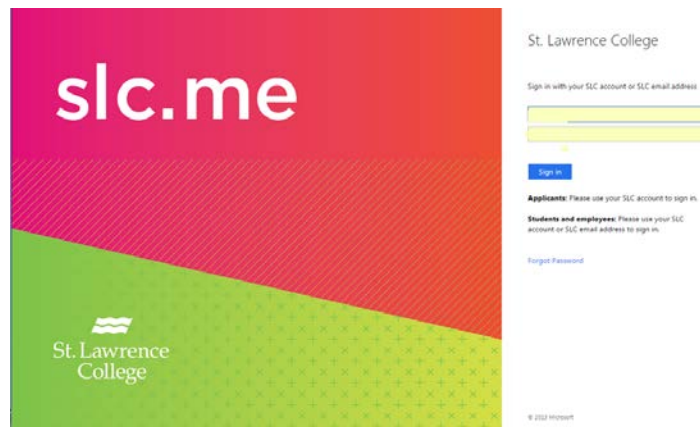
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### About

Panopto is a video sharing web service. This service will allow users to upload videos created from other sources, but also comes with a software package that allows user to create and edit videos. These videos are then uploaded to a selected folder. Students will only be able to upload videos to drop box files.

### Installing Panopto

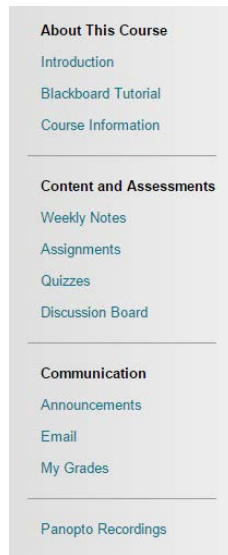
1. To access Panopto, you will first need to access your slc.me account by going to <https://slc.me/> On the right hand side you will be asked for your username and password.



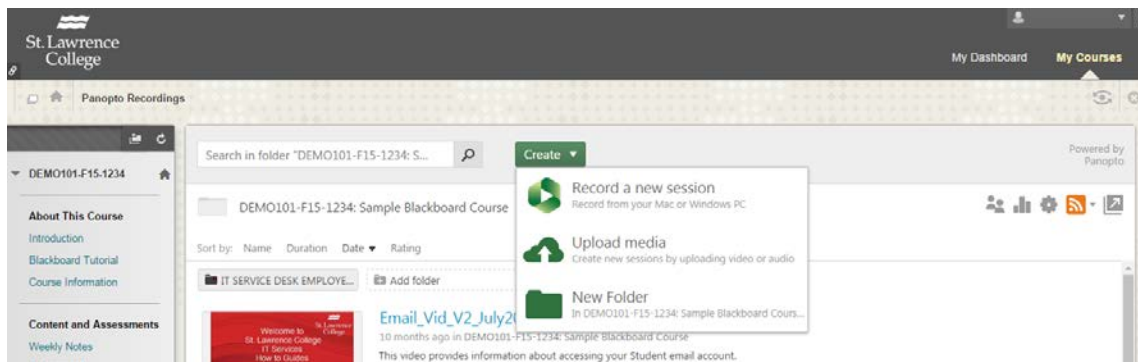
2. Once you are logged in, you will need to go to your **Blackboard** account by clicking the Blackboard icon.



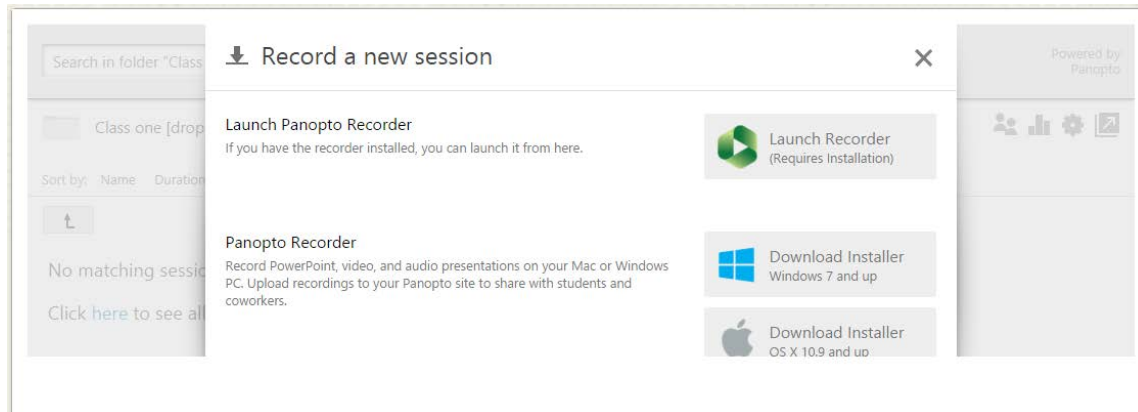
3. You will then need to select a course that has Panopto active. You will know that Panopto is active in the course when you see Panopto listed in the course menu.



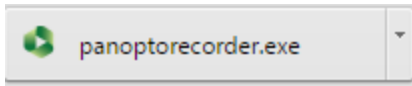
4. Click the **Create button**. This will open a drop down menu with options to Record new session or upload media. Click **“Record a new session”**.



5. This will open the **record a new session** window. You will see options to install on Windows or Mac. *Please select the appropriate option for your device.*



6. This will then download the **Installation file**. Once this file has completely downloaded, click it to open. In the window that opens, click **run**.



7. This will then begin the **Panopto Installation Wizard**. To begin the wizard you will need to click **install**.
8. Now that Panopto is installed you will be able to launch the Panopto Recorder without accessing Blackboard each time. For more information about creating videos see our [How to guide on creating videos using Panopto](#).